

Information sheet for foreign students

If you are a master's degree student and interested in studying at the Institute for Latin American Studies, please follow the steps below:

1. Find a supervisor for your study period abroad and ask your tutor for a letter of supervision approval.

2. You will need following forms for the application (available at: <http://www.lai.fu-berlin.de/internationales/Studierende/Studium-am-LAI/index.html>):

- “Antrag auf Zulassung als Programmstudierende/r an der FU Berlin”
- “Antrag auf Immatrikulation”
- (- Departmental Exchange Fact Sheet Summer Term 2019)

Please download these forms and fill in the requested information.

3. In addition to the forms mentioned previously, following forms and documents must be filled out and sent in:

- Copy of examination documents of currently attended university (e.g. transcript of records, revelé des notes)
- Copy (or copies) of degree diplomas (BA, MA, other final examinations)
- Copy of ID or passport
- Curriculum vitae in tabular form
- Letter of supervision approval
- Brief description of study plans/study proposal

4. You have to hand in the filled out application forms together with corresponding documents at the International Student Mobility – Welcome Services, Studierenden-Service Center (SSC):

Freie Universität Berlin (FU Berlin)
Studierenden-Service-Center (SSC)
Iltisstraße 4
14195 Berlin
Germany

Submission deadlines for summer term 2019: November 30, 2018

➔ Should you have any questions please contact PD Dr. Martha Zapata (martha.zapata.galindo@fu-berlin.de) at the Institute for Latin American Studies of the Free University of Berlin.